

The Classical Academy
975 Stout Road
Colorado Springs, CO 80921

Board of Directors Meeting
North Campus
Monday, November 16, 2009

I. Call to Order (6:00pm)
Chairman Steve Pope called the open session to order at 6:30 p.m.

II. Pledge of Allegiance/Roll Call
All board members were present.

III. Comments

a. Spotlight Presentation

i. Presenter: Mark Hyatt For: Information Est. Time: 10 mins

Mark Hyatt introduced the East Campus for the Spotlight presentation. Riley shared how he created the painting for East Campus. They shared that this painting is a like creation of a Jackson Pollock painting, and this will be the first original painting that will be added to the East Campus art collection.

b. From the Audience Est. Time: 10 mins

Susan Alexander shared the details about an incident at East campus. She read the letter that was written by another student that was supposed to be from her son. She discussed alleged bullying and intimidation of her 2nd grade son by another second grade student.

c. From Administration and/or Board Est. Time: 5 mins

Mark Hyatt introduced the individuals that are currently serving on the District Accountability Committee.

Leesa Waliszewski shared that things are going well this year and they are working on completing the Core Values.

Don Stump said that things are going well for the Elementary schools. It has been a very busy year so far.

Russ Sojourner explained that things are going exceptionally well and they are working out the details of the upcoming secondary leadership transition.

Jim Woody shared that he attended the Veterans Day celebration and he thanked Mark Hyatt for what they did and also in supporting the core values of TCA.

Vance Brown said that he was able to give the pep talk to the boys before the state play offs and that it was a highlight for him since being at TCA. He shared that this was one of the times that what he was able to serve a noble cause, and that he was able to see the heart and character of the students.

Steve Pope asked for a moment of silence for TCA dad Phil Mathis who recently passed away..

IV. Consent Agenda Items

- a. Board Meeting Minutes – September
- b. October Financials

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- c. CSAP Summary Report
- d. Admin/Ops Summary Report
- e. Final Version of Core Values Document that was approved on November 2nd
- f. Reminder of Board 2009-10 Priorities: 1. Policy & Procedures, 2. President Job Description 3. Core Values / Assisting Parents Definitions

Moved by Lisa Sutton, seconded by Jim Woody, to approve the Consent Agenda as presented at 6:40pm. Roll call. Approved by unanimous vote.

V. Discussion Agenda Items

- a. TCA Policy & Procedures Review & Updates
 - i. Item: Update board on Policies & Procedures
 - 1. Update on town hall meetings
 - 2. Next Steps for remaining Policy Reviews
 - ii. Presenter: Mark Hyatt / Kevin Collins For: Information Est. Time: 5 mins

Kevin Collins shared that they are up to 41% completion of policy reviews. He said that they would like to have the board review a few of the policies. These will be the additional policies that are being reviewed and have some possible impact on the board.

Jim Kretchman would be willing to have a one time meeting to review these policies then report back to Kevin Collins on policies that do not pertain to the board and which ones do.

Kevin Collins said that staff training is at 98% completion and that they are working to finish up the last few people. He also shared that they are working on getting the rest of the items completed.

- b. Safety & Security Update
 - i. Item: Present Safety & Security Review Results
 - ii. Presenter: Kevin Collins / Larry Borland For: Information Est. Time: 10 mins

Larry Borland, Security Director for D20, shared that they would be looking across three areas. He said that they would bring all of the items together as a final report. Personal safety currently TCA has one person. This is light on the safety. He shared some of the options that could be done to provide more safety. Readiness and emergency management has already started with TCA. There has been training for the administrative staff. There is a need for TCA to bring safety items more in alignment with Senate Bill 181. He shared that there are good partnerships that could be put into place for Physical safety at TCA campuses at very little cost. He shared that they will be implementing campus security patrol. It is not a safe idea for a non security person to be responding to alarms at the campus. He is planning on having the report to Kevin Collins and Mark Hyatt after the Thanksgiving Holiday.

- c. Annual Registrar Report
 - i. Presenter: Kevin Collins / Kara McIntyre For: Information Est. Time: 10 mins

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Kara McIntyre shared on the annual Registrar report. She went through the different areas and she shared the numbers that were based on the October count. She shared details about the number of students leaving and also the numbers of students that are new.

d. Administration Conflict Resolution Policy & Procedure

i.Item: Review Admin Conflict Resolution Policy Proposal and Procedure Proposal

1. Review Process Flow
2. Review Administration Policy recommendations
3. Review of Admin and Board Appeal Documents

ii.Presenter: Mark Hyatt For: Discussion/1st Read Est. Time: 25 mins

Brandon Monson reviewed the new Administration Conflict Resolution packet that will be given to the parents. He walked through the information that was inside the packet and the process that will be followed to work through conflicts. He shared that these documents are living documents and that as they use these documents to work out items that need to be changed or reworded.

The board discussed the process including the original staff member involved in the issue and the next level as issues are escalated. They discussed at length the process to be followed and if this lines up with the core values of TCA.

Steve Pope shared that to review this and bring back at the December meeting for a vote.

Steve Pope called for a break at 8:26pm. The meeting reconvened at 8:46 p.m.

Moved by Vance Brown, seconded by Lisa Sutton, to adjourn to executive session per C.R.S. 24-6-402(4) (f), to discuss Student Issue, at 8:47 p.m. Roll Call. Approved by unanimous vote.

Moved by Jim Woody, seconded by Jim Kretchman, to adjourn to public session, at 10:33p.m. Roll Call. Approved by unanimous vote.

e. Board Mediation Consultant Update

i.Item: Update on Bids for as needed consultation by an agency

ii.Presenter: Ron Mast For: Discussion Est. Time: 5 mins

f. Core Values Document – Next Steps

i.Item: Update on communicating Core Values

1. Next steps for Communication from Board to Parents
2. Next steps for Communication from Admin to Staff and how it will be used

ii.Presenter: Jim Kretchman / Leesa / Peter For: Discussion Est. Time: 10mins

Jim Kretchman briefly reviewed the progress that has been made on the Core Values document and the processes that will followed in the upcoming year as the document is perfected for TCA.

g. Financial Updates

i.Item: 5 year Financial/Capital Plan including Mill Levy revenue

1. Review 2009-10, 2010-11 MLO revenue estimates and allocation plans

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- 2. 2009-10 Budget status, including estimated rescissions
 - 3. Review 2009-10, 2010-11 MLO spend plan
 - 4. 5 year Capital Recommendations
 - ii.Item: Disposition of Titan Trust Review/Stewardship
 - iii.Item: Endowment Review
 - iv.Presenter: Mark Hyatt / Mark V. For: Discussion Est. Time: 30 mins

Mark VanGambleare shared that the 5 year plane is a work in progress and he also gave a brief overview of the “handout” that the board was given. He will cover this 5 year plan more in detail at the December 7th board meeting.

Moved by Vance Brown, seconded by Jim Woody, to adjourn to executive session per C.R.S. 24-6-402(4) (f), to discuss Student Issue, at 10:45 p.m. Roll Call. Approved by unanimous vote.

Moved by Jim Woody, seconded by Jim Kretchman, to adjourn to public session, at 11:02:p.m. Roll Call. Approved by unanimous vote.

- h. Charter Review: Charter Contract Annual Renewal
 - i.Item: Present update version of Charter Contract
 - ii.Presenter: Mark Hyatt / Kevin Collins For: 2nd Read / Vote Est. Time: 10 mins

Moved by Jim Kretchman, seconded by Vance Brown, to approve the TCA Charter Renewal, at 11:09p.m. Roll Call. Approved by unanimous vote.

Moved by Vance Brown, seconded by Jim Woody, to adjourn at 11:09p.m. Roll Call. Approved by unanimous vote.

- i. College Pathways commitments for Feb 2010 D20 Review
 - i.Item: Brief update on what needs to be delivered, indicating next steps and timeline
 - 1. Note: This will be discussed in more detail in December
 - ii.Presenter: Mark Hyatt / Peter Hilts For: Information Est. Time: 5 mins

- j. TCA Board Training Process for new board members
 - i.Presenter: Matt Carpenter For: Discussion/1st Read Est. Time: 10 mins

- k. Board Policy Review – Conduct 903-04 and Elections 907-05
 - i.Presenter: Matt Carpenter For: Discussion Est. Time: 10 mins

- VI. Executive Session – per C.R.S. § 24-6-402(4)(b) for the purpose of receiving legal advice
 - i.Presenter: Steve Pope For: Discussion Est. Time: 10 mins

- VII. Continued Discussion Agenda Items
 - h. Board Debrief / Action Item Review / Future Agenda Item Review
 - i.Item: Debrief board meeting, review action items, and board communication updates
 - ii.Presenter: Board Chair For: Discussion Est. Time: 5 mins

- VIII. Future Agenda Items

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- a. Tentative December Agenda Items
 - i. Provide ongoing job performance feedback to TCA President in Exec Session
 - ii. Policy Reviews/Updates (Mark) – Ongoing until implemented
 - iii. Core Values & Assisting Parents Update (Jim) – Ongoing until implemented
 - iv. College Pathways commitments for Feb 2010 D20 Review (Mark)
 - v. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies (TBD)
 - vi. Update on Open Meetings Law & Practices (Steve)
 - vii. Safe2Tell reporting to TCA community policy (Mark)
 - viii. Great Starts Programs Update (Mark)
 - ix. Board Sub-Committees: Review/Update Board Policy (Steve)
 - b. Tentative January Agenda Items
 - i. Spotlight Presentation (Mark) – TBD
 - ii. Policy Reviews/Updates (Mark) – Ongoing until implemented
 - iii. Core Values & Assisting Parents Update (Jim) – Ongoing until implemented
 - c. Future Potential Agenda Items
 - i. Board Governance Model (TBD) – TBD
 - ii. Teacher Compensation Plan – TBD
 - iii. Safety & Security Update (Mark) – Quarterly
 - iv. Fundraising Report – TBD
 - v. Board Development – TBD
- IX. Adjournment
Meeting was adjourned at 11:09pm.